# SAMSUDIN

Bekasi, Jawa Barat, 17330 | +62 812 9811 5724 | samsudindn10@gmail.com |
LinkedIn | Portofolio

## PROFILE

I hold a Master's degree in Communication Science from Institut Ilmu Sosial dan Manajemen STIAMI, with a concentration in Strategic Corporate and Government Public Relations. Prior to that, I earned a Bachelor's degree in Informatics Engineering, which laid a strong foundation for my analytical and technical capabilities.

Currently, I work as a Supply Chain Data Analyst with over two years of experience in managing and analyzing operational data. I am proficient in various tools such as SAP ERP, Power BI, Python, Looker Data Studio, WMS, and advanced Microsoft Excel. I have also completed training and obtained certifications in Data Analysis and General Occupational Health and Safety (Ahli K3 Umum).

In my role, I focus on translating data into actionable strategies that improve efficiency, accelerate decision-making, and support business growth especially in the manufacturing and FMCG sectors.

I truly enjoy collaborating across functions and thrive in dynamic environments. For me, every challenge is an opportunity to learn, grow, and create meaningful impact.

I am currently open to new opportunities in data analysis, supply chain analytics, or data transformation projects particularly within the manufacturing or FMCG industries. Feel free to connect or reach out to start a conversation!

## WORK EXPERIENCE

**PT. Sukanda Djaya Diamond Cold Storage – Bekasi, Indonesia**

*Supply Chain Data Analyst*                                                              *Dec 2022 – Present*

- Collected, cleaned, and analyzed data from logistics systems such as WMS and SAP ERP to support operational and strategic decision-making.
- Developed interactive dashboards using Power BI to monitor warehouse performance, stock movement, cycle count accuracy, and delivery efficiency.
- Conducted analysis of stock-taking activities and investigated stock discrepancies.
- Collaborated across divisions (warehouse, Sales, operations, Audit, IT and Supply Demand) to improve data-driven supply chain processes.
- Prepared regular reports on warehouse key performance indicators (KPIs), such as service level rate, stock turnover, and aging inventory.
- Developed data reporting SOPs and enhanced manual process automation using Excel and Python (as needed).
- Provided insights from historical data to support demand forecasting and logistics planning.
- Performed root cause analysis on data discrepancies or declining performance cases.
- Overseeing disposal processes and managing principal-related matters.

**PT Samudera Logistics Services – Bekasi, Indonesia**

*Admininistration Staff*                                                                    *May – Nov 2022*

- Created supplier arrival planning and scheduling.
- Prepared and verified daily operational reports, including Write Off Proposals (WOP), for internal use and external clients.
- Managed material stock data accurately using systems such as SAP, WMS, or Excel, including input and updates of incoming and outgoing goods.
- Ensured completeness of logistics documents such as delivery notes, goods receipt reports, and shipping documents.
- Coordinated with warehouse and operations teams to ensure smooth distribution processes.
- Ensuring KPI targets for invoicing to clients are achieved.

**PT Mulia Boga Raya – Bekasi, Indonesia**

*Warehouse Adimiinistration*                                                                    *Sep 2021 – Mar 2022*
- Managed and maintained warehouse administrative documents, including receipt reports, release records, and stock opname reports.
- Ensured stock data in the system (SAP ERP/WMS) was accurate and up to date.
- Coordinated with production, procurement, and distribution departments regarding goods requirements and deliveries.
- Supervised the data entry process for incoming and outgoing goods and ensured completeness of supporting documents such as delivery notes, invoices, and others.
- Assisted with internal and external audits related to warehouse administration.
- Organized warehouse document archives systematically to facilitate easy retrieval and reporting.
- Generated monthly and weekly reports on stock levels and warehouse activities for management.
- Maintained effective communication with the warehouse team and relevant parties to ensure smooth operations.

**PT Linfox Logistic Indonesia – Bekasi, Indonesia**

*Transport Manajemen System (TMS)*                                                           *Jul 2021 – Sep 2021*
- Managed the daily operations and configuration of the company's Transport Management System (TMS).
- Collaborated with logistics vendors, warehouses, and other departments to ensure smooth goods delivery.
- Created and compiled transportation performance reports (KPIs) such as On-Time Delivery (OTD) and trip completion rate.
- Actively contributed to the implementation, migration, or integration of TMS with SAP or WMS systems.
- Ensured all transportation activities complied with safety standards and applicable regulations.

**CV Makmur Jaya – Bekasi, Indonesia**

*Customer Service Representative Indosat*                                                    *Feb 2021 – Jun 2021*
- Handled customer inquiries, requests, and complaints directly or via phone.
- Provided quick, accurate, and procedure-compliant solutions to customer issues related to products, networks, or services.
- Communicated product information, new features, service packages, and promotions in a clear and educational manner.
- Documented every customer interaction thoroughly and accurately in the system.
- Participated in regular training on new products, service systems, and customer communication soft skills.
- Proposed service improvement ideas based on customer needs and behavior.
- Maintained customer data confidentiality and complied with the company's information security policies.

**PT Frina Lestari Nusantara – Bekasi, Indonesia**

*Admin WH Raw Material*                                                                         *Dec 2017 – Jul 2019*
- Recorded and verified raw material receiving documents from suppliers into the system (ERP/WMS) accurately and on time.
- Entered daily raw material in-out data and ensured consistency between physical stock and system records (stock card & actual stock).
- Prepared daily, weekly, and monthly raw material stock reports for production and audit purposes.
- Maintained and managed document archives such as Delivery Orders (DO), Purchase Orders (PO), Delivery Notes, and Minutes of Meeting.
- Coordinated with Quality Control, Purchasing, and Production teams regarding the completeness, quality, and needs of raw materials.
- Ensured FIFO (First In First Out) or other methods were implemented according to raw material warehouse SOPs.
- Supervised document compliance during cycle count, stock opname, and both internal and external audits.
- Applied the 5R system (Sort, Set in Order, Shine, Standardize, Sustain) within the warehouse administration area.
- Utilized ERP systems (ABAS, Oracle) and supporting Microsoft Office applications for reporting and data analysis.

## EDUCATION

**Institute of Social Sciences and Management STIAMI – Jakarta, Indonesia** *Jan 2023 – Jul 2024*
Master of Communication Science, Communication Science; Cumulative GPA: 3.86/4.0

**STMIK MIC Cikarang – Bekasi, Indonesia** *Jun 2016 – Mar 2020*
Bachelor of Engineering, Informatics Engineering; Cumulative GPA: 3.59/4.0

## LEADERSHIP

**Badan Executive Mahasiswa STMIK MIC Cikarang - Bekasi, Indonesia**
*President* *Dec 2017 – Dec 2018*
- Guiding the activities of the Student Executive Body (BEM) organization.

## SCIENTIFIC JOURNAL

**TITLE**
Strategi Komunikasi Kepala Desa Dalam Meningkatkan Pendidikan Masyarakat Di Desa Karang Mukti
Kecamatan Karang Bahagia Kabupaten Bekasi *Sep 2024*
**EduInovasi VOL. 4 NO. 04 E-ISSN 2775-7269**
**https://doi.org/10.47467/edu.v4i3.4466**

**TITLE**
Governance Of The Desa karang Mukti Corporate Social Responsibility (CSR) Program In The Development
Of Embung Batu Beureum Tourism *Apr 2024*
**CV. PUBLIKASI INDONESIA VOL. 5 NO. 04 E-ISSN 2723-6692**
**https://doi.org/10.59141/jiss.v5i04.1086**

**TITLE**
Strategi Public Relations Klinik Pusat Fertilitas Bocah Indonesia Dalam
Menyebarkan Informasi Melalui Media Sosial Instagram *Aug 2023*
**IKOPIN VOL. 2 NO. 10 ISSN 2809-1612**
**https://garuda.kemdikbud.go.id/documents/detail/3684554**

## ADDITIONAL

**Technical Skills**: Microsoft Office (Excel), SAP ERP, WMS, Looker Data Studio, Power BI, Python, Analytics
**Languages:** Indonesia (Aktif), English (Pasif)
**Certifications & Training:** Python, Bootcamp Data Analysis, Looker Data Studio, Komunikasi Digital, Ahli K3
Umum, Office Application, Junior Office Application, Multimedia TI, Quality Management System, Inventory
Management, Warehouse Management,

## REFERENCE

Hafizil Ziko S, +6285269543471
Data Analyst - PT Sukanda Djaya